



Draft Minutes of a Meeting of Bramley Parish Council
Held in Bramley Village Hall on 19th January 2017, starting at 7:30pm

PRESENT

Mrs F Stern, Messrs R Seaborne, P Molineux, M Foley, T Coleman, M Byham, P Leung and Mrs O'Connell. Mrs Victor, the Clerk was also present. 2 members of the public attended the meeting. County Councillor Victoria Young and PCSO Snow were unable to attend.

01/17 To receive apologies for absence

- a. Apologies for absence were received from Mr R Jameson.

02/17 Declarations of interest in agenda items

None.

03/17 Minutes of the meeting 20th December 2016

- a. Minutes of the meeting 20th December 2016 were agreed by the meeting as a true record and signed by Mrs Stern.

04/17 Matters arising from minutes 20th December 2016

- a. None

05/17 Bramley Neighbourhood Police update

- a. The Clerk received a report on public interest crimes in the last month from PCSO Snow, as follows:
- In late December golf clubs were stolen from the boot of a car on Snowdenham Lane.
 - Some time in November or December red fuel valued at between £1,500 and £2,000 was stolen from a generator on Birtley Road.
 - A digger was stolen from Rushett Common on 2nd January.
 - Overnight on 31st December, some old York stone was removed from a front garden patio on Clock House Lane.
 - On 3rd January, drones flew closer than 50m to a private property in Grafham without permission.
- b. Mr Seaborne was unable to obtain any further information on Bramley's position within the crime rankings for the borough. The Clerk was asked to contact PCSO Snow to establish what the position is.

06/17 Correspondence

- a. Members reviewed the Correspondence received as detailed in the Correspondence report.
- b. Traffic lights at mini roundabout
The Clerk received two emails in opposition to the installation of traffic lights in the centre of the village.
A local resident asked if temporary lights could be put in place to gauge the level of congestion they cause. Members agreed that temporary lights would not reflect the true position of permanent lights as road widening would be carried out for the permanent ones. It was agreed that as the installation of these lights is some years away, and a full consultation will be taking place prior to their installation, it is not appropriate for action at this stage. The Clerk will respond to the resident.
The owner of Budgens in Bramley is concerned about the effect the lights will have on his business and the fact that there has been no public consultation. The Clerk has responded to him directing him to reports from Waverley Borough Council and Surrey County Council.

ACTION

Clerk

Clerk



- c. In addition, the Clerk received an email from David Morley with regard to storage of Bramley Players equipment in one of the barns and the loft in the Village Hall. This will be discussed in the public session.

07/17 Waverley and Surrey County Councillors update

- a. Mr Byham reported on the budgetary problem Waverley Borough Council is facing due to financial cuts from central Government. He reported that the New Homes Bonus has been halved. As was reported today in the news, Surrey County Council are facing similar issues leading to the proposal to increase their portion Council Tax by 15%, which will be decided through a referendum.
- b. Mr Byham reported that Waverley Borough Council has decided to standardise their car parking charges across the borough.

08/17 Report from Planning Review committee

- a. The Planning Review committee had met to consider applications received since the last meeting. Their decisions were noted as per Appendix A.
- b. Neighbourhood Plan
Members unanimously agreed that Bramley should produce a Neighbourhood Plan, which will enable local people to have more say in where new houses, businesses, shops and community facilities should go in the local area and can allocate sites for development. Mr Coleman suggested the first stage in doing this is to contact to Waverley Borough Council using a standard letter and map that is available. The Clerk was asked to do this.
A group of local representatives need to be sought to form a committee to produce the plan. Volunteers from residents and Bramley societies should be asked through Bramley Update. The Clerk to action.
- c. The Clerk asked Members to approve the draft of comments to Waverley Borough Council on the planning application for the development of 5 new homes on Park Drive. Minor amendments were suggested. The Clerk will send the comments to Waverley on 20th January. Mr Byham stated that he will recommend the application to be called in to the relevant Waverley planning committee should Waverley planners be minded to refuse this application.

Clerk

Clerk

Clerk

09/17 Report from Highways & Rights of Way committee

- a. The road resurfacing work at the junction of Station Road with Eastwood and Barton Roads was due to be carried out on 16th & 17th January. The Clerk stated that there has been no sign of any works or notices advertising the works. Mr Seaborne reported that he has not heard anything further.
- b. The Clerk reported that she has submitted the bid for the Highways Localism Grant for 2017/18 to Surrey County Council. A decision is expected in March.

10/17 Report from Library committee

- a. Surrey County Council provided funds for Bramley Library to select and purchase a small set of our own books.
- b. With a bit of advance planning and encouragement, the rota was fully covered over the holidays. The volunteers on duty received a generous amount of praise and thanks from library users over the holiday period. The volunteer cohort now stands at 40 and the system of filling the rota shifts is currently working well.
- c. The festive rhyme time session on 23rd December was surprisingly well attended, with the junior library filled to capacity. It is suspected the good attendance can be attributed to a combination of good fortune with a lack of conflicting activities, and a good response from the library's Facebook followers.



- d. Bramley Library accepted an invitation from Bramley Village Society to contribute to a public village Google Calendar. It is hoped that other bodies offering activities in the village will also participate so that all can minimise conflicts (especially during school holidays) and maximise attendance.

11/17 **Report from Resilience Group**

- a. Mr Coleman stated that he has produced a report on the effectiveness of the emergency plan during the gas incident in December 2016. Only one action came out of the incident, which was to include the contact details of Revd Vicki Burrows in the Emergency Plan. The Clerk to action.
It was suggested that some of the businesses in Bramley could have reopened earlier than they actually did, as they were not aware that their gas had been reconnected. Mr Leung reported that he thought it was only the Indian restaurant who had this problem and this was due to SGN not knowing how to contact the owners. It was suggested that if a similar incident should occur again, businesses should put a telephone number in their window so that they can be contacted. The Clerk will forward the report to Members.
- b. Mr Coleman reported that the Fisher Rowe Close sub-group to the Resilience group is in the process of completing a grant application to the Community Foundation for Surrey for emergency equipment and clothing.
- c. The Hascombe Stream sub-group of the Resilience group has met recently to review the initial report from EA on their possible statutory obligation at Snowdenham Mill Pond. The group has learned that Thorncombe Park also had significant flooding in December 2013 and that remedial measures have been taken which should now have the effect of holding back water wherever possible.

Clerk

Clerk

12/17 **Parish updates and actions**

- a. Pavilion and environs (including Gosden Common, Links Road)
 - i. The Clerk reported that she has been contacted by the Chairman of Bramley Cricket Club to ask if it would be possible to permanently clear the area of weeds near to the permanent net at the Pavilion. They propose clearing the weeds, putting a membrane down and covering it with scalpings. They believe it will look much tidier – nettles grow in this location at an alarming rate during spring and summer – and would provide a location for the cricket club to store their mobile net. Members agreed that this would be a good idea. The Clerk to give the go ahead to the Cricket Club to undertake the work.
 - ii. The Cricket Club will be laying scalpings on the track leading to the Pavilion on 4th March. The Clerk asked Members to help, should they be available.
- b. Station and environs (including Eastwood Road and Barton Road, Linersh Wood)
 - i. Streetlighting
The Clerk reported that UK Power Networks have been given the go ahead to connect the 2 replacement lights on Horsham Road at a cost of £1,976 plus VAT. This cost may be reduced should the existing connections be located when the works are taking place. No date for when the connection will take place has been received as yet but the Clerk has asked for a date to be set as soon as possible.

Clerk

The Clerk reported that it would cost in the region of £1,500 to install a new pavement light on Station Road at the end of Edencroft. Members suggested that residents in the immediate area should be asked their opinion on installing such a light. Mr Foley offered to visit them to ask.

Mr Foley



The meeting closed to allow the public session.

The Parish Council was reminded that Bramley Players store equipment and costumes in one of the barns and the loft in the Village Hall. The Parish Council makes no money from storing these materials, nor does the community get any benefit from the Players as no performances have taken place in Bramley for circa 10 years. The Clerk was asked to write to Bramley Players to ask if they would like to rent the space they use (at a rate to be agreed) or for them to remove their equipment so that the spaces can be used for other village societies who are in need of storage space (e.g. firework committee, fete committee and the Bramley History Society), or the barn could be developed into a facility for the young. The Clerk was asked to find out rates for renting commercial storage space.

Mr May commented that he would like to see the Stone Barn retained and put to better use by the Parish Council.

Mr May has an old cast iron Bramley post that he would like to fix to the ground and wall at the main entrance to the hall. Members agreed that he could go ahead and arrange for this to be done.

c. Village Hall and environs (including Station and Hall Road, Windrush Close)

i. Stone Barn

The Clerk reported that she has contacted the Charities Commission to ask for permission to sell the stone barn, should Members be inclined to do so. No response has been received to date.

The Clerk is investigating the possibility of developing the barn into residential units and renting them out in partnership with a housing association. There are several ways that this can be done including a Community Right to Build Order or a Community Land Trust.

A number of Members would like to see the Stone Barn retained by the Parish Council. Once the Charities Commission has responded, the Clerk is to prepare a report giving details of all options available, after which time Members will be able to make an informed decision, which if applicable, can be taken forward for public consultation. Once a decision is made, the rents on all storage facilities should be reviewed by the Parish Council.

Clerk

- ii. The Clerk reported that ticket sales for the concert to welcome the new baby grand piano are slow, but Stuart White is confident that there will be good door sales on the day (22nd January). The Clerk, Mrs O’Connell and Mr Seaborne will be at the hall from 3:00pm to set up and sell tickets on the door. It is hoped it will be a successful event.

d. High Street and environs (including Snowdenham Links Road and Lane)

- i. The Clerk reported that a new noticeboard at the end of Birtley Rise has been installed. It was queried whether the wood was properly finished/sealed. The Clerk will look into it.

Clerk

e. Grounds and Downlink

- i. The Clerk received a report that a car was driving around the play area on Chestnut Way. She has reported it to Waverley Borough Council.
- ii. Mr Foley is concerned that there may be a suggestion from Jeremy Hunt and the Transport Secretary that reopening the railway line on the Downlink will help solve the infrastructure problem for the development at Dunsfold Park. Network Rail are currently reviewing this possibility but have already reported that a conventional railway will not be possible. It is not likely that such a proposal will be viable.



- f. Rural Parish (including Birtley Green, Grafham and south)
- i. None.

13/17 Finance

- a. Members approved the payments listed at Appendix B.

14/17 Points of information and any other matters

- a. Mr Jameson had previously suggested that the Parish Council should invite the Chief Executive of the Royal Surrey Hospital to speak at a public event. Members agreed that, based on similar presentations in other parishes, such a presentation would be poorly attended, so decided not to progress it at this stage.
- b. Mr Seaborne reported that the Meals on Wheels service (now managed by Waverley Borough Council) is in need of volunteers to deliver meals. The Clerk was asked to advertise this in the next Bramley Update. Mr Seaborne will forward the full details to the Clerk.
- c. As the Parish Council website is currently not operational due to the fact that it has been hacked, the Clerk was asked to see if a “site under maintenance” message could be put on the site whilst it is down.
She was also asked to review the security and back-up arrangements for the site and upgrade them if necessary.

Clerk
Mr
Seaborne

Clerk

Clerk

15/17 Matters for future discussion

- a. Stone barn

The meeting closed at 8:52pm

Agreed and signed Chairman, 16th February 2017