



**Draft Minutes of a Meeting of Bramley Parish Council  
Held in Bramley Village Hall on 21st July 2016, starting at 7:30pm**

**PRESENT**

Mrs F Stern, Messrs T Coleman, M Foley, P Molineux, R Jameson, M Byham and Mrs S O'Connell. Mrs Victor, the Clerk was also present. 0 members of the public attended the meeting. County Councillor Victoria Young and PCSO Snow were unable to attend.

**82/16 To receive apologies for absence**

- a. Apologies for absence were received from Mr R Seaborne. Mr P Leung did not attend.

**83/16 Declarations of interest in agenda items**

None.

**84/16 Minutes of the meeting 16th June 2016**

- a. Minutes of the meeting 16th June 2016 were agreed by the meeting as a true record and signed by Mrs Stern.

**85/16 Matters arising from minutes 16th June 2016**

- a. The Clerk confirmed that after contacting the Protect Our Waverley campaign group, they arranged for a public meeting to be held in the Bramley Infant School hall on the evening of 21st July. It was unfortunate that the meeting was arranged for the same date and time of the Parish Council meeting, but Mr Seaborne and Mr Jameson were in attendance at the meeting.
- b. The Clerk has contacted the Waverley representative responsible for public bins and is hoping to progress discussions to replace the open bins in Bramley with covered ones. There have been a number of comments from residents in the last month that foxes are getting into the bins and spreading litter.

**ACTION**

Clerk

**86/16 Bramley Neighbourhood Police update**

- a. No report was received from the Neighbourhood Police team. Nothing further to report.

**87/16 Correspondence**

- a. Members reviewed the Correspondence received as detailed in the appended Correspondence report.
- b. For the correspondence reference 1, the Clerk was asked to contact Carbon Smart to ask them for examples of what other Parish Councils have done.

Clerk

**88/16 Waverley and Surrey County Councillors update**

- a. Mr Byham reported that the Waverley draft Local Plan has been passed by the Council for public consultation. The Clerk should ensure that this matter is reported in the August issue of Bramley Update. It is expected that the draft will be made available early in August and will be available for consultation for 6 weeks. Members agreed that the Parish Council need to be prepared to comment on the draft Plan. The Plan references a possible housing development at Dunsfold Park for up to 2,600 homes.  
Members agreed that once the draft Plan is in consultation, a public meeting should be held in Bramley to which a suitable representative from Waverley should be invited to speak. It would be useful to have the Parish Council comments on the Plan available at the meeting. The Parish Council can discuss the draft Plan after a Planning meeting in August.

Clerk



**89/16 Report from Planning Review committee**

- a. The Planning Review committee had met to consider applications received since the last meeting. Their decisions were noted as per Appendix A.

**90/16 Report from Highways & Rights of Way committee**

- a. The Clerk reported that the last meeting of the Highways committee took place on 5th July. Minutes of the meeting have been forwarded to Members.
- b. At the meeting, the Committee agreed that the Highways priorities for Bramley for 2017/18 to be put forward at the next Local Committee Task Group in October should be:
  - Installation of a parking area in The Coombes opposite the Infant School to allow space for approximately 7 cars to park. This will cost in the region of £20,000 to £30,000. These spaces will be in addition to the ones planned around the new development in Ricardo Court.
  - Request that the 30mph speed limit zone be extended to the South of the village on the A281. Since the Parish Council last requested for this to be done, 4 new homes have been built at Bronlei Woods and a further 2 homes are expected to be built at the end of Chestnut Way, with vehicular access directly on to the A281.

Members unanimously agreed for these proposals be put forward at the Local Committee Task Group.

- c. The Clerk confirmed that she has contacted Waverley Enforcement regarding the now 2 advertising boards that are alongside the A281 – one just north of the mini roundabout and the other at Gosden Common.

**91/16 Report from Library committee**

- a. Mrs O'Connell received a report from Bramley Library's Operations Team.
- b. Kate Johnson, our new Community Partnered Library member from Surrey County Council has started her role. She has scheduled her visits to Bramley Library for different days and hours to maximise her knowledge of the library and to hopefully meet as many of the volunteer team as possible.
- c. The new photocopier is installed with a PIN system in operation.
- d. The Big Friendly Read (formerly Summer Reading Challenge) was launched on 16th July. Volunteers visited local schools prior to the launch to publicise the event.
- e. During the summer holidays, Liz Collins is holding two "story times" for younger visitors to the library.
- f. The two reading groups of the library are celebrating their 10th anniversaries with a joint afternoon tea celebration in August.
- g. It was reported that the Library has become a Pokemon Gym, which is currently attracting more attention from the younger generation.

**92/16 Parish updates and actions**

- a. Pavilion and environs (including Gosden Common, Links Road)
  - i. The Clerk reported that the planned working party organised by the Cricket Club to fill the holes in the Pavilion track on Saturday 25th June was cancelled. It was reported that Surrey County Council has put some scalplings down on the track to fill some of the larger potholes, but more will be needed in the near future. The Clerk will discuss the matter with Mr Jerome Hagen.
- b. Station and environs (including Eastwood Road and Barton Road, Linersh Wood)
  - i. The Clerk has reported that the planned works to the station gates will be going ahead shortly. Due to staff holidays, the contractor has not been able to confirm a date as yet.

Mr  
Seaborne

Clerk

Clerk



- ii. Mr Byham reported that the fencing required around the land at the back of Fisher Rowe Close will be financed by Thames Water. He is in the process of urging Waverley Borough Council to take back the maintenance of this land so that it will be kept in a suitable condition as a play area for residents.

Mr Byham

c. Village Hall and environs (including Station and Hall Road, Windrush Close)

- i. Nothing to report

d. High Street and environs (including Snowdenham Links Road and Lane)

- i. At the June meeting, the Clerk reported that she has received a further quote to convert the street lights to LED units at a cost of £330 per light plus fitting at £45 per light. Members were asked to consider which lights on the High Street should be replaced, for discussion at the July Parish Council meeting.

Members agreed that when the bulbs on the existing lights need to be replaced on the main roads within the Parish, the Clerk should arrange for them to be replaced with LED units.

Clerk

A question was raised regarding the power supply for the new pedestrian crossing on Station Road. The Clerk assumes that the supply originates in St Catherine's School, but she will investigate further to clarify.

Clerk

- ii. Thanks have been received from the local shopkeepers for the re-marking of the parking bays in the car park behind the High Street shops.

e. Grounds and Downlink

- i. Mr Foley reported that the results of the online cycle route survey are now available. He will circulate them to Members. The results show that the majority of respondents would use a dedicated cycle route into Guildford if there was one available. Mr Foley will be discussing the possible locations for such a route with Surrey County Council and Shalford Parish Council. Cranleigh Parish Council have expressed an interest to be involved as they are keen to improve cycle routes. If the route through Bramley is to be located anywhere other than on the Downlink, the value of the Downlink for other users needs to be stressed. It is a valuable community facility that should not be lost.

Mr Foley

f. Rural Parish (including Birtley Green, Grafham and south)

- i. Nothing to report.

93/16 **Finance**

- a. Members approved the payments listed at Appendix B.
- b. Risk assessment

The Clerk is in the process of re-drafting the Risk Assessment as in her opinion it needs to be wider. She will circulate the draft to Members once finalised.

Clerk

- c. Grant applications

The grant application submitted to the London Marathon Charitable Trust for improvements to the Eastwood Road play area has been reviewed by the grant sub-committee and is now in the next stage of review.

The Planning Infrastructure Contribution Fund application for the purchase of a dishwasher for the Village Hall has been approved by two of the three approvals needed. The Clerk has been informed that as soon as the third decision has been made, she will be informed. The Clerk has been told that there appears to be no reason why the application will not be approved, however the approval process needs to be completed before the grant is formally offered.

For the Localism Grant for minor highways works in the Parish, Surrey Highways has confirmed that they hope to get the all clear to release funds next week.



The Clerk has submitted an application to the High Street Improvements Fund for improvements to the pavement on the High Street and the installation of bicycle racks in the centre of the village.

**94/16 Points of information**

- a. The Clerk reported that will be on holiday from 29th July to 15th August.
- b. Mr Coleman reported that the Resilience group meeting that took place on 19th July was useful. The Clerk is in the process of preparing the minutes which will be circulated to Members once finalised. Mr Coleman plans to speak to the Godalming Flood group to understand the processes they have been following in order to get agreement on the re-engineering plans in their area.

Clerk  
  
Mr  
Coleman

**95/16 Matters for future discussion**

- a. None

The meeting closed at 8:36pm

Agreed and signed ..... Chairman, 15th September 2016