



- d. Mr Byham reported that a smaller refuse wagon is now servicing the bottom end of Eastwood Road as well as the small side road. Although refuse collections are frequently now being made on schedule, problems continue on occasion when cars are parked inconsiderately on the corners. The collectors try as hard as possible to make the collections on time and if they are unable to access the bottom of the road, they will always return at another time. The Clerk was asked to draft a letter to be delivered to all houses on the first leg of Eastwood Road, asking residents to ensure they park considerately in order to allow for access for refuse collection vehicles, plus pointing out the danger to their cars if an emergency vehicle needed access to the end of the road.
- Clerk
- 102/16 **Waverley and Surrey County Councillors update**
- a. Mr Seaborne reported that the Waverley draft Local Plan has now been published for public comment. The public meeting held in Bramley to discuss the draft plan on 9th September was well received.
- The Clerk reported that she will forward to Members an updated version of the draft comments to the Waverley Local Plan incorporating comments received from the Public meeting and those from Mr Foley. The deadline for submission of comments to Waverley Borough Council is 3rd October.
- Mr Foley expressed concern about the lack of information regarding dangerous particulate emissions by vehicles on the A281. Mr Foley was asked to research the cost of purchasing or hiring a particulate measurement device. If the cost is very high, funding could be sought from other sources, e.g. St Catherine's School. If there is time to acquire one and carry out some research on the level of particulates alongside the A281 prior to the 3rd October deadline, this should be done. If there isn't time, the matter could be discussed directly with the Planning Inspectorate when they are reviewing the Waverley Local Plan. Surrey County Council has advised Waverley that they should be doing more to measure particulates.
- Mr Foley
- b. Mr Seaborne reported that the planning application for the new settlement at Dunsfold Park could be considered by Waverley Borough Council as early as mid-October. Many new documents have been submitted by the applicant including a new transport assessment. This report needs to be reviewed by Surrey Highways. Any further comments on the application need to be submitted to Waverley by 7th October. The Clerk reported that following reviewing the additional traffic documentation she will forward to Members a draft of the additional comments to be submitted to Waverley Borough Council. These should include the report from Bramley Village Society on traffic levels on the A281, which show the road to be already at capacity.
- Clerk
- c. The Waverley Accounts for the year 2015/16 have been approved by the Audit committee.
- 103/16 **Report from Planning Review committee**
- a. The Planning Review committee had met to consider applications received since the last meeting. Their decisions were noted as per Appendix A.
- 104/16 **Report from Highways & Rights of Way committee**
- a. The Clerk reported that she has received confirmation that Bramley Parish Council will receive a grant of £5,500 from the SCC Highways Localism Initiative. The Parish Council submitted a bid for £9,790. Bramley is the only parish that didn't get the sum they applied for. The Clerk is attempting to arrange a meeting with Surrey Highways which aspects of the bid are covered by the grant.
- Clerk
- b. The Clerk reported that she has informed the Surrey Countryside Access Team about the rotten sleepers at the steps leading from the Downslink to Windrush



- Close. She noted that used the online reporting tool available through the Surrey County Council website and received a response within 1 hour. The steps are scheduled to be repaired by a number of volunteer Ramblers on 29th September.
- c. The Clerk reported that one of the advertising boards that were placed alongside the A281 has been removed. She has discussed the other, at the Esso petrol station, with the owner of Budgens. He confirmed that he is in discussion with Surrey County Council to find out if he is allowed to display the sign. He is hoping to meet with them soon.
 - d. Mrs Stern reported that she has been approached by her neighbours who are concerned about the speed of traffic around the bend on the A281 at the southern end of the village. They have need to cross the road several times per day. At the very least, there should be a sign to warn drivers of the blind bend. Mr Seaborne will add this to the list of items to be discussed with Surrey Highways.

Mr
Seaborne

105/16 **Report from Library committee**

- a. The Clerk and Mrs O'Connell received a report from Bramley Library's Operations Team.
- b. The statistics will tell the tale, but it appears that the library has been well used during the summer holidays, with the shelves of the children section looking somewhat thinly stocked on occasion.
- c. The Big Friendly Read (formerly the Summer Reading Challenge) has proved engaging with many participants. The associated treasure hunt around the library has also been successful. The Big Friendly Read ends on Saturday 17th September. Rhymetime continued throughout the summer and is usually full to capacity. Two story-time sessions were held during the holidays with attendees making big banners which were displayed in the Library.
- d. The two reading groups which meet in the library held a very enjoyable afternoon tea to mark their 10th anniversaries.
- e. Two of the bigger displays relating to the Queen's 90th birthday and the Olympics received many favourable passing comments while the revolving "Volunteer's Choice" display has proved a hit with borrowers. New display units have been purchased and delivered and now allow a much more effective way of displaying leaflets and notices.
- f. Compliments have been received for the new photocopier.
- g. The volunteers are now beginning to use the online book management system to remove old stock and order new books. Some volunteers have been trained on how to use the system and more training will continue to be delivered. This will allow the people of Bramley to be more in control of the range of books that are offered within the Library.
- h. Various building maintenance works have taken place over the summer.
- i. The recruitment of volunteers for shifts in September has proved more difficult than other months. This may be due to the fact that September is a more popular month for volunteers to take holiday. The volunteer pool however is as strong as ever with 2 new volunteers having joined recently. There are also 2 young volunteers working in the library for their Duke of Edinburgh Award.
- j. The Clerk is working with a designer on a new logo for the Library. We are looking to have a shortlist of 2 logos which will be shown to the volunteers for them to vote on. The most popular will be chosen and will be launched at an event towards the end of the year at which it is hoped that a commemorative item for Peter Allsop and Frank Hodges will be unveiled.
- k. The volunteers will be holding a "Volunteer get-together" event on Sunday 4th December. The Clerk asked if the Parish Council will fund refreshments for this event, as a way of thanking the volunteers for their commitment to the Library. Members agreed to fund some suitable refreshments.

Clerk

Clerk



- l. Rose Wilson of Surrey Libraries will be attending the Local Committee meeting on Friday 16th September. Victoria Young will ask her when Surrey County Council intend to begin discussions on the Library lease.
- m. Mr Seaborne reported that the Mayor of Waverley is hosting an event for volunteers on 20th October at Charterhouse School. He has asked for nominations for any library volunteers who would like to attend this event. The Clerk will approach them to find out.

Clerk

106/16 **Parish updates and actions**

- a. Pavilion and environs (including Gosden Common, Links Road)
 - i. The Clerk reported that, following the traffic accident on Horsham Road in March which damaged one of the street lights, the replacement column and light has been ordered and will be installed in September or October. After many months of correspondence, the insurance company has agreed to cover the cost.
 - ii. The Clerk has discussed the potholes on the Pavilion track with Jerome Hagen. Surrey County Council partially filled some of the holes earlier this year. The matter will be discussed at the Pavilion AGM which will take place in October or November. It is hoped that funds to drain water at the bottom of the track will be available from the Highways Localism grant (see 104/16-b).
- b. Station and environs (including Eastwood Road and Barton Road, Linersh Wood)
 - i. The Clerk reported that the fencing at the station gates has been repaired and the gates now close automatically. She has since received a report that horses are now unable to get through the gate. The Clerk is reviewing and costing up a way to rectify this
- c. Village Hall and environs (including Station and Hall Road, Windrush Close)
 - i. Some tiles on the large barn roof at the Village Hall have started to laminate. Some are breaking and is now a hazard in the car park. Traffic cones have been placed to ensure cars do not park underneath. A local roofer has recommended that the roof be replaced and has quoted £13,210. The Clerk was asked to obtain a further 2 quotes for replacement of the roof, as well as costs to repair the broken tiles.
 - ii. The Clerk has received 3 quotes to have the Village Hall valued for insurance purposes ranging from £500 to £950 plus VAT. The Clerk recommended having the work carried out for £500, to which Members unanimously agreed. Clerk to action.
 - iii. One of the shutters in the kitchen of the Village Hall is broken and beyond repair. The Clerk has received a quote of £1,594 to replace the shutters. The Clerk suggested removing the shutters completely to see if any there is any negative feedback from users prior to spending money to replace. There may be minimum expense to make good the area surrounding the shutters. Members agreed. Should there be any regular users who need the shutters, perhaps suitable blinds could be put in place, which would be a much cheaper option. Clerk to action.
 - iv. The Clerk confirmed that she has received confirmation that the Parish Council will receive a grant of £1,079.50 from the Waverley PIC fund to install a dishwasher in the Village Hall. A further £1,200 will need to be funded by the Parish Council. The Clerk confirmed that there is allowance in the budget for this. Members agreed that the Clerk should go ahead with the purchase and installation of a dishwasher.
- d. High Street and environs (including Snowdenham Links Road and Lane)
 - i. The Clerk reported that the bench at the Coronation Oak is in need of repair. She is in the process of getting a quote for these works.

Clerk

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- ii. The Clerk asked Waverley Borough Council if they would replace the “open” waste bins in the centre of Bramley with “closed” ones. There are 3 or 4 bins that are of the open variety. Waverley has confirmed that they may have the funds to replace 2 of the bins but cannot say when this will be. They have indicated that the process could be accelerated if the Parish Council made a contribution. The bins cost £198 plus £90 for installation, plus VAT. Members agreed to fund the replacement of one of the bins, with Waverley funding the replacement of 2 others. The one outside of the Catholic church can be removed completed as there is another one very close. Perhaps the one that is difficult to access in the Robersons garden could be relocated to a more accessible location. Clerk to action. Clerk
- iii. Mrs O’Connell asked if the maintenance of the telephone box in the centre of the village could be taken over by the Parish Council as it is in need of painting. The Clerk to investigate with BT. It was suggested that if the box does not have a working telephone in it, the box could be used as the site for the village defibrillator. Clerk
- iv. Mrs Stern reported that the noticeboard at the end of Birtley Rise needs to be replaced. The Clerk to investigate costs. Clerk
- e. Grounds and Downlink
 - i. The Clerk reported that the grant application to the London Marathon Charitable Trust to carry out safety works in the Eastwood Road play area was unsuccessful. This was predominantly due to the fact that it is difficult to prove that if the works were carried out, the usage of the play area would increase. This would be impossible to gauge. The Clerk is investigating other sources of funding, but is concerned that any further applications will be refused on similar grounds, and that as any application has a minimum of 6-8 weeks for review, the risk of accident at the play area increases. The total cost of the required works is in the region of £10,000. £2,000 is earmarked in this year’s budget. The Clerk suggested that perhaps some of Parish Council’s reserves could be used for the works. The Clerk was asked to circulate the list of what needs to be done to Members, and suggested that some of the works could be carried out by a working party. Clerk to action. Clerk
 - ii. Cycle route.
Mr Foley reported that following the incorrect report in the Surrey Advertiser about a new cycle route, they printed a retraction the following week. Mr Foley has a meeting arranged with Shalford Parish Council and Surrey County Council to work out the next steps. Mr Foley
 - iii. The Clerk reported that she hopes to be able to hire a power scythe to work on various overgrown areas alongside the A281 and Downlink. All suitable equipment for hire has been busy over the summer months, but should quieten down towards Autumn. Once she has some dates when the equipment is available, she will arrange a working party. Clerk

The meeting closed to allow the public session.

The width of the A281 was discussed and suggested that the road is too narrow for use by so many HGVs. The Clerk was asked to include the narrowness of the High Street in the Parish Council comments on the Waverley Local Plan.

A resident asked if shields could be placed on the floodlights at the tennis club. It was noted that this would be a Waverley Planning issue.



- f. Rural Parish (including Birtley Green, Grafham and south)
- i. Nothing to report.

107/16 **Finance**

- a. Members approved the payments listed at Appendix B. The 2 bills for Village Hall electricity usage was noted and the Clerk was asked to find out if we are paying for 2 standing charges.
- b. The Clerk reported that the Bookings Officer salary has not been reviewed for 5 years. The Clerk was asked to calculate a pay rise equal to the annual rate of inflation since his last increase, and his salary should be reviewed on an annual basis from now on. As our Bookings Officer is such a valuable employee, a one-off ex gratia payment should be considered. In addition, the Clerk reported that as the Bookings Officer now needs to telephone people more regularly on mobile phones, his telephone allowance of £10 per month is no longer sufficient. Members agreed that the Clerk should increase his phone allowance to £15 per month.

Clerk

Clerk

108/16 **Points of information**

- a. Mrs Stern reported that although the Post Office within Nisa is open for longer hours, they no longer sell stamps after 5:00pm in the afternoon as customers may expect their mail to be delivered the next day.
- b.

109/16 **Matters for future discussion**

- a. Mr Byham reported that Bramley is not mentioned in Waverley’s Cultural Strategy, written by their Community Overview & Scrutiny committee. Mr Byham will find out how the Parish Council can feed information in to this report.

Mr Byham

The meeting closed at 9:04pm

Agreed and signed Chairman, 20th October 2016