

Bramley Parish Council conference call – 9th April 2020

Participants: Mr Seaborne, Mr Leung, Mr Molineux, Mr Coleman, Mr Hughes, Mr Byham, Mr Stern, Mrs Stern, Mr D’Arcy, the Clerk.

1. Update on volunteer community support scheme

- Co-ordination of scheme being carried out by Mrs Stern who confirmed it was working well but taking a lot of time.
- Due to work commitments, she will need to pass the role to another Member within the next few weeks. Mr Coleman and Mr Hughes volunteered.
- Clerk to contact volunteer who had paid for shopping for Eastwood Lodge resident but has not yet been reimbursed.

2. Adoption on formal remote meetings

- Legislation has now been passed to allow for Parish Councils to hold formal meetings remotely, using an online platform.
- Clerk circulated details of suitable platforms, with recommendations. NALC are in the process of negotiating a discount on the use of Zoom.
- Members agreed that unless there is a need to hold a formal meeting, the weekly conference calls would suffice for now.
- Clerk confirmed that the deadline to submit documentation for the financial audit for the 2019/2020 financial year has been moved by 2 months. Submission deadline is now 31st August. A formal meeting will need to be held prior to submission for Members to approve the financial year-end documents.
- Agreed that brief notes of all weekly conference calls be published on the Parish Council website and communicated on Facebook. Clerk to action.

3. Bramley Neighbourhood Plan

- Waverley has confirmed that all elections and polls, including Neighbourhood Plan referendums, will be deferred until May 2021.
- Mr Stern is concerned that if the referendum for the Bramley Neighbourhood Plan is delayed until this time, developers could use the delay to circumvent the plan.
- Mr Seaborne confirmed that the Waverley Head of Planning has indicated that if a Neighbourhood Plan is close to being made, it will carry some weight when reviewing planning applications.
- The Clerk confirmed that the Bramley Neighbourhood Plan has been formally submitted to Waverley and is awaiting details from the Planning Policy team of timescales for their examination of the plan.
- This matter should be reviewed every few weeks.

4. Status of BPC staff

- Clerk confirmed that she is checking on all staff on a weekly basis. All are healthy at this time.

5. Security of Parish premises

- Clerk was asked to check the Village Hall and Pavilion on a weekly basis.