



**Minutes of the Meeting of Bramley Parish Council**  
**Held at Bramley Village Hall on 15th June 2023, starting at 6:00 pm**

**PARTICIPANTS**

**PRESENT**

Mmes F Stern, J Austin, Messrs P Leung, T Coleman, C Marshall, M Vivian, B Stern, Mmes van Rensburg, the Clerk and D Ersser, the RFO, were also present.

**ACTION**

- 46/23 **To receive apologies for absence**
- a. Apologies for the absence were received from Mr N Gravenell and T Saunders.
- 47/23 **Declarations of interest**
- a. None.
- 48/23 **Minutes of the meeting 18th May 2023**
- a. Minutes of the meeting of 18<sup>th</sup> May 2023 were agreed as a true record. These were signed by the chairman.
- 49/23 **Matters arising from minutes of the meeting of 18th May 2023**
- a. None.
- 50/23 **Bramley Neighbourhood Police update**
- a. The Clerk reported that PC Greenaway is on annual leave, so he could not attend the meeting.
- 051/23 **Correspondence**
- a. Members noted the Correspondence report that the clerk circulated.
- 052/23 **Waverley and Surrey County Councillors update**
- a. WBC Cllr Austin said that there are changes to the planning committee. The councillors cannot vote in the ward that they live in. She also stated that she had voted against the motion.  
The Planning Committees were previously split into Eastern and Western regions, but have now been merged into one committee of 15, meeting every two weeks. Members are not allowed to vote on applications in their ward. They are allowed to speak for 4 minutes at the beginning and end each session.
  - b. Slades Farm, Thorncombe Street Music Festival Licensing Appeal. Ten weekends a year licences for Glamping have been allowed, and a license for a weekend music festival until 5.00am was also granted. WBC Cllr Michael Goodrich was chairing the meeting and Cllr's Mmes Austin and Stern attended. Cllr Austin spoke on behalf of Bramley Parish Council she pushed for restrictions and safety reports. There were numerous complaints and concerns in regard to previous events from people in Hascombe and Thorncombe Street who wanted to start an action group; it was suggested that BPC ally with them. In future all complaints must be documented and reported to the police.
  - c. Waste bin emptying and collections have been erratic for the last two weeks. The Clerk will follow up with Waverley.  
  
Sewage problems are ongoing, and cleaning the high street and Gosden Common drains is essential.  
  
The mystery smell has gotten much better In the Jolly Farmer pub. The pub owners are still waiting for an answer from Waverley Borough Council in respect of the analysis of the meter readings taken in the pub cellar. —correspondence from



ASDA, who now own Co-op site, states the smell is historic from 2021, before they owned Co-Op. If any actions are to be taken, it needs to come from the pub owners.

053/23 **Committee Actions**

a. Planning Review Committee

- i. The planning report that the Clerk circulated was reviewed.
- ii. Surrey County Council has requested that the Parish Council confirm that they have no objection to Guilford Borough Council discussing an easement in respect of access to the Former Grounds Maintenance Depot off Tannery Lane. Councillor F Stern will progress the matter.

Mrs Stern

- iii. GigaClear desires to run fibre from the nearest telephone pole under the Coronation Oak tree. There was a permitted development request for a communication box outside Eastwood Manor, Conservation area. Councillor F Stern will progress the matter.

Mrs Stern

b. Library Committee

- i. The Clerk received a report from the Library Operations team, which was added to the June report pack.

c. Village Hall Management Committee

- i. Nothing to report. Mr Coleman will give a report quarterly.

e. Highways Committee

- i. Mrs Stern completed two speed watch sessions. The first speed watch was terminated early due to temporary traffic lights bringing traffic to a halt, but the second one was more successful; 12 speeders were recorded. The highest recorded speed was 42mph. Mrs Stern commented that it is extremely difficult to read and record number plates when car speeds are excessive.
- ii. Cllr Kevin Deanus will be contacted regarding the milestone damage at the end of Bramley Parish.
- iii. The SCC Countryside Access Officer has instructed that the finger post directing Downs Link users to the High Street via Windrush Close is to be removed. Once removed the sign will be stored at the Village hall.

The Clerk

054/23 **Parish updates and actions**

a. Pavilion and environs (including Gosden Common, Links Road)

A resident contacted Cllr Austin asking about the revamp of Bramley's play park on Eastwood Road. Mrs Ersser said we had yet to receive the grant. We can use the CIL funds or apply to Go fund, Surrey. Mrs Austin said we could apply for funding from the Village Fete Committee.

Asst Clerk

The Chestnut Way playground needs the grass to be cut, and the football nets need replacing. The clerk contacted WBC and was informed that the grass would be cut today. Mrs Austin offered to take that area over, stating that it looked tired. Mrs Ersser received a quote from Grasstex regarding the mulching for the trees, and it quoted £450. The council refused it.

Mrs Austin

b. Station Road and environs (including Hall Road, Eastwood Road, Barton Road, and Linersh Wood).

- i. Nothing to report.

c. High Street and environs (including Windrush Close, Old Rectory Close, Snowdenham Links Road and Lane)

- i. After the report pack had been sent out, a metal plank sticking out under an oak tree was reported to the clerk. The clerk reported it to SCC.



The clerk was contacted about a damaged footpath post on the steps leading to Mill Pond. The Clerk is to email John Baker from the countryside and access officer.

d. Grounds and Downs Link

Nothing to report.

e. Rural Parish (including Thorncombe Street, Birtley Green, Grafham and South)

- i. The clerk noticed that the Birtley Green sign still needed to be cleaned and reported it again.

Clerk

054/23 **Finance**

- a. Payments listed in Appendix B (circulated)  
Members agreed on payments between 11<sup>th</sup> May and 7<sup>th</sup> June 2023 to the value of £18677.43.

b. 2022/23 Finance report and annual audit

- i. A report from the internal auditor was circulated by the RFO and was noted by Members.
- ii. Annual Governance statement circulated to Members by the RFO. By agreeing to this statement, Members acknowledge their responsibility for ensuring a sound internal control system, including arrangements for preparing the Accounting Statements. Members agreed with all comments, and the Chairman and the Clerk signed the information.
- iii. Members approved the accounting statement for the 2022/23 financial year, which the Chairman signed. The Clerk will submit the annual return to the external auditor by the end of June deadline and ensure the required documents are published on the Parish Council website.
- c. Lloyds bank mandate variation form signed by new Councillors Colin Marshall and Mark Vivian.

RFO

56/23 **Points of information and any other matters**

- a. Cllr Austin suggested that a Bramley Environment Group is established. Environmental issues need to be proactively addressed. It was suggested that the BVS and the BPC joined forces. The matter is carried over to the July council meeting

Mrs Austin

b. **Councillors' contact details.**

The Clerk explained to the members that creating accounts for every member would be expensive. Councillors Colin Marshall and Mark Vivian are to form an IT committee. They will arrange -mail accounts for everyone.

Mr Marshall  
Mr Vivian

c. **Silver Jubilee sign.**

Mr O'Connell requested that the ownership of the silver Jubilee sign be formally transferred to the BVS as they are raising funds to restore it.  
The motion was adopted.

The meeting closed at 18:59

Agreed and signed ..... Chairman, 20th July 2023