



Minutes of a Meeting of Bramley Parish Council
Held at Bramley Village Hall on 22nd July 2021, starting at 7:30pm

PARTICIPANTS

Mr R Seaborne, Messrs R Stern, A Coleman, M Byham, P Molineux, Mrs F Stern and Mrs A Burrows. The Clerk was present as well as Borough and County Councillor Kevin Deanus and Borough Councillor Martin D'Arcy. No members of the public were in attendance.

074/21 To receive apologies for absence

- a. The Clerk received apologies from Mr T Hughes, Mr P Leung and the Assistant Clerk.

075/21 Declarations of interest

- a. None.

076/21 Minutes of the meeting 24th June 2021

- a. Minutes of the meeting 24th June 2021 were agreed by the meeting as a true record. These were signed by the Chairman.

077/21 Matters arising from minutes of the meeting of 24th June 2021

- a. The Clerk reported that the Assistant Clerk is preparing quotes for the repainting and repairs to the station shelter on the Downs Link as well as repainting the gates on Station Road. One quote has been received to date.
- b. Members discussed recent occasions of severe and distressing bullying to a resident of Ricardo Court by a neighbour. Mr Seaborne reported that he is escalating this issue within Waverley Borough Council.

078/21 Bramley Neighbourhood Police update

- a. The Clerk reported that PCSO Greenaway was unable to attend this meeting but has put the October meeting in his diary to attend.
- b. Between 19th June and 15th July there were 16 occurrences of crimes, of which 13 are of public interest. The majority are in relation to an ongoing landlord / tenant dispute at one location which has kept the team busy.
- 20th June – Theft of transit van parked on the street in Snowdenham Lane. Under investigation.
 - 30th June – Public Order offence on Bramley High Street. A male entered a shop and swore at staff. Arrested but no further action.
 - 3rd July – Report of cold callers in the Brambles Park area.
 - 2nd July – Neighbour dispute in Thorncombe Street. Civil issues between land owner and tenant.
 - 5th July – Theft of padlock to barn in Thorncombe Street. No positive lines of enquiry, but could relate to the above dispute.
 - 6th July – Harassment report in Thorncombe Street. In relation to the above neighbour dispute. Investigation ongoing.
 - 7th July – Public Order offence in Thorncombe Street. In relation to the above neighbour dispute, offensive sign put up but has since been removed.
 - 8th July – Neighbour dispute in Thorncombe Street. Counter allegation in relation to above report.
 - 8th July – Criminal damage – tractor tyre slashed in Thorncombe Street. No positive lines of enquiry but is in relation to above neighbour dispute.

ACTION

Assistant
Clerk

Mr
Seaborne



- 8th July – Anti-social behaviour in Thorncombe Street. In relation to the above neighbour dispute. Investigation ongoing.
 - 9th July – Criminal damage in Thorncombe Street. In relation to above. Male used knife to stab door – arrested but no further action due to lack of evidence.
 - 9th July – Attempted fraud in Eastwood Road. Elderly female has received call claiming to be from Barclays Bank. No fraud took place. No further action necessary.
 - 12th July – Vulnerable adult in Station Road. Intoxicated female with injuries possibly suffering mental health episode – taken to hospital.
- c. Mr Seaborne reported that there had been a theft of garden ornaments from the garden of a home on Linersh Wood (backing on to the Downs Link). This is likely to be covered in the next report from the Community Police.

079/21 Correspondence

- a. Members discussed the recent news release from Waverley Borough Council announcing that the Community Infrastructure Levy (CIL) funding application window is open from 1st July to 15th October. For Bramley, there is £34,822 funding available in the Strategic CIL fund and £6,529 available in the Neighbourhood CIL fund.
The Clerk was asked to circulate to Members the list of possible community improvements that was prepared earlier in the year to see which may be eligible for CIL funding. This will be discussed further at the next meeting.
- b. The Clerk received a complaint from a Horsham Road resident that the verge outside of his house had been cut by Waverley Borough Council. The Chairman explained to the resident that this was following a request from a neighbour with limited mobility who could not leave her home on foot.
Earlier this year the Clerk had informed the resident that she would try to formulate a verge cutting plan with Waverley to encourage growth of wildflowers in specific locations in the parish. Due to her recent health issues, this was not done. The Clerk requested guidance from Members on the importance of continuing this topic. The majority of the verges in Bramley are managed by Waverley.
Members agreed that it would be useful to have a strategy on the cutting of public green spaces in the village. The Clerk and Assistant Clerk will identify all such areas within the settlement boundary and then make a proposal to members prior to working with Waverley Borough Council to agree such a strategy.
- c. The Clerk received and circulated to Members information concerning the draft Surrey Transport Plan 2022-2032. Views on the draft plan are invited by 24th October.
Members agreed to discuss this plan and a response from the Parish Council at the September meeting.
The Clerk has asked the Assistant Clerk to include details of the plan and how to submit views in the next issue of Bramley Update.

Clerk

Clerk &
Assistant
Clerk

Assistant
Clerk

080/21 Waverley and Surrey County Councillors update

- a. Mr d'Arcy reported that a review of boundaries within Waverley is taking place. The current number of 57 Waverley Councillors will be reduced to 50. Waverley has submitted an initial proposal for a large three member Eastern Villages ward to include Blackheath, Wonerish, Bramley, Busbridge, Hascombe and Hambledon. Comments on the proposal have been submitted by Bramley Parish Council.



- b. Mr Seaborne reported that at the full Waverley Council meeting earlier this month, a proposal to merge the senior management teams of Waverley and Guildford Borough Councils was agreed in principle. The CEO roles will be the first to merge. There is a further meeting in early August to discuss this proposal further.
- c. Mr Deanus reported that the resurfacing works on the A281 to the south of Bramley have been completed. There is a meeting to discuss the issues on Run Common Road in the near future.

081/21 Report from Planning review Committee

- a. Review of current planning applications
Members discussed the list of current planning applications. The Clerk will submit comments that were agreed to Waverley Borough Council.
- b. Review of Planning report (circulated)
Members noted the Planning report circulated by the Clerk.
- c. Neighbourhood Plan progress report
Mr Stern reported that responses to questions raised by the independent examiner were submitted by the Parish Council and Waverley Borough Council earlier in July.
The final report from the independent examiner is now awaited.

Clerk

082/21 Report from Library Committee

- a. Report noted for the record.
The Clerk reported that a meeting of the Operations Team is taking place on 27th July.

083/21 Report from Bramley Village Hall management committee

- a. Transfer of funds from Parish Council bank account to Village Hall bank account
Members reviewed and discussed the spreadsheet circulated by the Clerk detailing Village Hall receipts and payments from April 2020 to July 2021. Based on commencing at a £0 balance on 1st April 2020, an income of £21,384.50 received (comprising limited Village Hall rental income due to the Covid pandemic and various grants), and expenditure totalling £12,976.80, Mr Coleman proposed that the sum of £8,407.70 be transferred to the Village Hall bank account.
This was agreed by Members.
The Clerk will arrange for this transfer to be made and ensure that all relevant direct debits currently taken from the Parish Council account are now paid from the Village Hall account.
- b. A meeting of the Village Hall management committee will be arranged in the near future.

Clerk

Clerk

084/21 Parish updates and actions

- a. Pavilion and environs (including Gosden Common, Links Road)
 - i. The Clerk reported that an EGM of the Bramley Sports Pavilion Trust took place on 21st July as Jerome Hagen had resigned as Chairman of the Trust. Lee Burgess (Chairman of Bramley Cricket Club) was voted as the replacement Chairman. Although Mr Hagen is moving to Sidmouth in the near future, he will continue as the Treasurer until a replacement has been found.
 - ii. Mr Seaborne reported that new bollards on the eastern edge of the A281 near to Links Road have been installed by Surrey Highways.



- b. Station Road and environs (including Hall Road, Eastwood Road and Barton Road, Linersh Wood).
- i. Mr Seaborne received emails from a Station Road resident regarding the possible development of a plot of land alongside Stantons Wharf. At a recent auction, the required reserve was not met.
The resident is keen to explore possible ways of raising capital for the community to purchase the land. The land is prone to flooding, is outside of the settlement boundary and within the Green belt so development opportunities are limited. Members agreed that the Parish Council does not have the reserves to purchase this land.
- c. High Street and environs (including Windrush Close, Old Rectory Close, Snowdenham Links Road and Lane)
- i. The Clerk was asked to check that rubbish that collects in the stream alongside Windrush Close is regularly cleared. Clerk
- d. Grounds and Downs Link
- i. The Clerk is concerned about the grounds work being undertaken by Shaun Clark in the parish. Despite numerous requests from the Clerk and confirmation from Mr Clark that he will carry out works, he has failed to turn up in a reasonable time frame, and often when works are done, they are not of sufficient quality. Members agreed that the Clerk should look for a suitable alternative local gardening contractor with the required insurance/training to work alongside the highways. She will also contact NJ Landscapes who have looked after Gosden Common for many years. Mr Clark is currently paid £18.50 per hour. Members suggested that the Clerk could post a request on Facebook for a local “odd-job” person to carry out minor grounds works around the parish. Clerk
- ii. Members asked the Clerk to draft and circulate a proposal for signage on the Downs Link to the village centre as well as at the station that has been discussed at previous meetings. Clerk
- e. Rural Parish (including Thorncombe Street, Birtley Green, Grafham and south)
- i. Mr Seaborne reported that a High Court hearing is scheduled for early August regarding the laying of hardstanding and filling of drainage ditches without planning permission on a plot of land to the north of Lydia Park in the south of the parish. This follows on from an interim injunction.
- 085/21 **Finance**
- a. Payments listed at Appendix B (circulated)
Members agreed payments between 24th June and 20th July 2021, to the value of £10,668.75. The listing was signed by Mr Seaborne and returned to the Clerk. The Clerk reported that this should be the final finance listing that includes any Village Hall related income or expenditure.
- b. Mr Seaborne asked the Clerk to provide a report showing actual expenditure against budget for the first half of the financial year for discussion at the October Parish Council meeting in order to review the impact on parish finances from the loss of income from the Village Hall and from the staffing variations during the first few months of the financial year. Clerk
- 086/21 **Points of information and any other matters**
- a. Progress report on school playing field project
Mr Seaborne reported that a productive meeting had taken place between representatives of the Parish Council, Surrey County Council and English Rural Housing and a Heads of Terms document is close to being agreed.



The Clerk was asked to send the latest draft of the agreement to Mr Glenn of Surrey County Council for him to progress with his legal team.

Clerk

b. Arrangements for future meetings

- i. In order to develop a better understanding of the major businesses / employers in the parish, Mr Seaborne is arranging for the September meeting to take place at Thatched House Farm, off Dunsfold Rd, next to the Crafty Brewery. The meeting will commence with a tour of the brewery, followed by the meeting which is proposed to take place in the owner’s home (next door to the brewery).
The Clerk was asked to check the regulations for holding public meetings in private residences.

Clerk

Mr Seaborne will confirm the arrangements with Crafty Brewery.

It was suggested that future meetings could be held at Bramley Golf Club, St Catherine’s School and Smithbrook Kilns.

Mr Seaborne

- ii. Members agreed that, depending on Covid restrictions at the time, future Parish Council meetings can take place in the usual meeting room from October onwards. The Clerk will confirm these arrangements with the Village Hall Bookings Officer.

Clerk

- iii. The Clerk reported that she will be on annual leave from 16th to 27th August.

The meeting closed at 20:40.

Agreed and signed Chairman, 16th September 2021