



Minutes of a Meeting of Bramley Parish Council
Held at Bramley Village Hall on 20th May 2021, starting at 7:30pm

PARTICIPANTS

Mr R Seaborne, Messrs R Stern, A Coleman, T Hughes, P Molineux, Mrs F Stern and Mrs A Burrows. Mrs Flenley, the Locum Clerk was present. Borough and County Councillor Kevin Deanus was present. One member of the public in attendance. Borough Councillor Martin D'Arcy was unable to attend.

ACTION

- 044/21 **To receive apologies for absence**
- a. Clerk received apologies from Cllrs Byham and Leung.
- 045/21 **To elect the Chairman of the Council, Vice Chairman, Committee Chairmen (Highways, Library, Planning and Resilience)**
- Cllr Seaborne was proposed as Chairman, seconded by Cllr B Stern and motion carried. Cllr Seaborne proposed Cllr Leung, seconded by Cllr Molineux, motion carried.
- Declarations of Office and Registers of Interest**
- a. Updated Declarations received from Cllrs Seaborne and Coleman. Locum Clerk to pass to Clerk upon her return to work.
- 046/21 **Declarations of interest in agenda items**
- a. None recorded.
- 047/21 **Minutes of the meeting 18th March 2021**
- a. Minutes of the meeting 18th March 2021 were agreed by the meeting as a true record.
- 048/21 **Matters arising from minutes 18th March 2021**
- a. Cllr Seaborne noted that an Assistant Clerk had been appointed, and contracts were in the process of being finalised.
- 049/21 **Confirmation of arrangements for insurance cover in respect of all insured risks**
- a. Cllr Seaborne presented the Clerk's analysis of insurance quotes to Councillors. Cllrs carried the motion from Cllr Seaborne to opt to insure with Zurich's premium for a 3-year period, as the cheapest and best option.
- 050/21 **Bramley Neighbourhood Police Update**
- a. The Bramley figures from 1st April until 13th May – there have been 23 Occurrences of which 15 are of public interest:
 - 05 April – Home Park Close – Criminal Damage – Possible Neighbour dispute, coca cola has been poured through letterbox - Waverley housing liaised with tenants.
 - 09 April – Ricardo Court – Public Order – neighbour dispute, male has made threats to neighbour – Investigation ongoing and Waverley housing liaised with tenants.
 - 09 April – Ricardo Court – COVID19 - report of a breach of rules – checks carried out but no confirmed breach.
 - 12 April – Ricardo Court – Public Order – Neighbour dispute, neighbour has stuck middle finger towards neighbours flat – Investigation ongoing, Waverley housing liaised with tenants.



- 12 April – Snowdenham Lane – COVID19 – Quarantine Checks completed on behalf of border force – AIO.
- 13 April – Mill Lane – Outraging Public Decency – reported 4 days after offence, male seen exposing himself near lake – no PLE, Local team aware.
- 14 April – Linersh Wood – COVID19 - Quarantine checks completed on behalf of Border force – AIO.
- 14 April – High Street – Assault on Police x 3 following a domestic incident close by – Male arrested and charged.
- 15 April – Thorncombe Street - COVID19 – Quarantine checks completed on behalf of border force.
- 15 April – Horsham Road – Theft – Male has located multiple opened Amazon packaging in his skip - No PLE and filed.
- 15 April – High Street – Attempted Fraud – persons have entered shop wanting to change money and distracted the cashier in order to try to obtain more money back. – no PLE.
- 19 April – High Street – COVID19 - Quarantine checks completed on behalf of border force – AIO.
- 01 May – Home park Close – Theft of Garden umbrella – No PLE.
- 05 May – Station Road – Suspicious Activity – 2 males seen taking photographs with a phone outside a school – investigation ongoing.

- b. Furthermore, Surrey Police are continuing to carry out speed checks along the Birtley Road. The majority of vehicles are sticking to the limit however action has been taken involving words of advice, fixed penalty notices and a vehicle seizure for no insurance. These will continue as and when officer availability permits.

051/21 Correspondence

- a. Cllr Seaborne in the Clerk's absence noted the Downs Link play area swing had been reported broken and was being dealt with.

052/21 Waverley and Surrey County Councillors update

- a. Cllr Seaborne reported that he had attended a Full Council meeting on 20th April where there was a discussion and vote on a proposed permanent reduction in the number of planning committees. Council passed a motion in principle to reduce from 4 to 2 regional committees, and remove the joint committee for large planning applications. This decision has now been passed to the Scrutiny Committee pending review.
- b. Cllr Seaborne also reported the election of a new Mayor of Waverley, John Robini, who has also been elected to Haslemere Town Council and Surrey County Council. John Ward has stood down as Leader of the Council and has been appointed Deputy Mayor. Paul Follows has been appointed Leader of the Council. He has also been elected to Surrey County Council, and is Leader of Godalming Town Council. Cllr Seaborne noted the current Boundary Commission Review of Waverley Borough
- c. Council has decreed that Borough Councillors be reduced from 57 to 50. Further noted that Waverley Borough Council had expressed concerns about the timing of the Review; Councillors were encouraged to consider synergies with surrounding parishes. Agreed Cllr Molineux to write a response and circulate to Councillors.

Cllr
Molineux

053/21 Report from Planning Review Committee

- a. Neighbourhood Plan progress report
Cllr Stern reported that contracts had been signed for the appointment of the Independent Examiner and a site visit would take place.



- It was reported that the Birtley Courtyard had been the subject to early consultation for expansion and had been an area identified for potential development. The Courtyard had asked BPC to intervene with WBC who had expressed concerns over development in the greenbelt. BPC are supportive of the proposals but felt it was not their place to intervene at this stage. A full response will be given after the next planning meeting.
- b. Councillors noted the Former School Playing Field update; legal advice had been sought and an agreement was required to keep scheme moving forward. The draft agreement from Wellers Hedleys for legal support will need to be evaluated by the Clerk.
- c. Cllr Seaborne noted that BPC was working with English Rural Housing and were still awaiting a response from Surrey County Council. Cllr Deanus was asked to make contact with Surrey officers in order to agree the Heads of Terms and move forward. Once this has taken place, a public consultation will ensue.
- d.
- 054/21 Report from Highways and Rights of Way Committee**
- a. Noted that Cllr Burrows was appointed to the committee for future reporting. Nothing to update.
- 055/21 Report from Library committee**
- a. Cllr Byham was appointed to the Library Committee. Councillors noted that the library is open on reduced hours and is offering books and audio books only with Story-time sessions on Zoom. Volunteers who felt unable to do shifts are returning having had their 2nd job. The normal services of PCs, printing, photocopying remain suspended and there is lower attendance at Rhyme-time, which means it is only occasionally that visitors are asked to wait for someone to leave before they can enter (only 10 people are permitted in the library and only one family in the junior section at any one time).
- b.
- c.
- 056/21 Report from Resilience Group**
- a. Cllr Hughes agreed to take on responsibility for Resilience.
- b. Councillors conveyed their thanks to Tony Coleman on his systematic and thorough job in the last 12 months on the resilience group.
- 057/21 Parish updates and actions**
- a. Pavilion and environs (including Gosden Common, Links Road).
- i. Cllr Molineux confirmed that he had spoken to the SCC staff who had filled potholes 3 months ago as the potholes were already failing.
- ii. Cllr Seaborne noted that the Rt. Hon. Jeremy Hunt and a representative from Surrey County Council were to visit Horsham Rd at Links Road in June in response to the continuum of accidents at that location.
- b. Station Road and environs (including Hall Road, Eastwood Road and Barton Road, Linersh Wood).
- i. The Clerk was working on a schedule to repaint the level crossing gates. Cllr Molineux questioned the type of paint used as the life of the paintwork was not what it should be. The change in access arrangements at Boblak Housej at the junction at Station Road/Eastwood was raised as causing concern. Clerk to check the planning



conditions on the approved application to see what has been agreed as junction was not in use yet.

c. Village Hall and environs (including Station and Hall Road, Windrush Close).

- i. It was noted that the potholes in the Hall parking area required quotes for patch repairs. Also noted that there had been a build-up of debris in Robertson's garden which would need to be cleared. Cllr Seaborne noted that rats had been present. Suggested that Select Convenience be contacted to politely asked to ensure that their yard is kept clear. Clerk to obtain quotes for pest control and to circulate a polite notice to local businesses to keep bins secure.

Clerk

d.

High Street and environs (including Windrush Close, Old Rectory Close, Snowdenham Links Road and Lane)

- i. Councillors noted that Budgeons was going to close for 3 months with the Co-op to take over. Licencing hours were questioned and agreed., It was mooted that the kerbs at the Station Rd access point to the shop could be dropped to make access easier. Suggested that Clerk write to Surrey County Council and Co-op with suggestions.

Clerk

ii. Councillors noted that Cllr Young from Surrey County Council had secured funds to resurface Station Road.

e. Grounds and Downs Link

- i. Councillors noted that the cycle ramp from the Downs Link to Windrush Close had been installed to allow for disabled access.
- ii. Waverley Borough Council had been in touch requesting ideas for bouncing back post-covid. Cllr Seaborne suggested that some money be utilised for instating some signposts including Windrush Close signs and level crossing signs. Councillors approved this motion. Clerk to seek funding.

Clerk

f. Rural Parish (including Thorncombe Street, Birtley Green, Grafham and south)

- i. There are still five outstanding planning applications at Lydia Park. Cllr Seaborne noted that some decisions may not be favourable. Groundworks had been carried out on one of the plots without planning permission being granted.
- ii. Councillors discussed Mrs. Brown's field with respect to tree planting. Cllr Stern noted that stocks had been planted over the last year by Snowdenham Lane.
- iii. Cllr Seaborne noted that tree planting will be formulated around the playing fields and that tree planting in the parish will be looked at during the consultation.

058/21 **Finance**

- a. To approve payments listed at Appendix B (circulated)
Members agreed payments between 16th March and 19th May 2021, to the value of £14,463.01. Cllr Seaborne to sign listing and return to the Clerk.
- b. 2020/2021 Finance Report and annual audit (to be agreed at June's meeting)
Councillors agreed to delay the agreement of audit figures. Clerk to update at next meeting.

Clerk

059/21 **Points of information and any other matters**

- a. Licencing Act 2003 application – Pickle and Winch
Councillors noted the application to install a café with an alcohol licence at Combe Farm in Aldens Lane, during social hours. Councillors questioned an alcohol licence given the café location, and the lack of parking. Agreed that no action was required at this stage.
- b. Decision on churchyard walls



Councillors discussed the walls, which had been reported as requiring work. Richard Gates, Treasurer of Holy Trinity Church, had been in touch with Cllr Seaborne to report issues. Motioned no action at this stage by Cllr Molineux and agreed by other Councillors. Agreed that survey would not be paid for by BPC, and the landowner c. would be asked to survey the wall and provide three quotations for works. None.

The meeting closed at 20:41.

Agreed and signed Chairman, 24th June 2021