

Bramley Parish Council conference call – 14th May 2020

Participants: Mr Seaborne, Mr Molineux, Mr Coleman, Mr Hughes, Mr Byham, Mr Stern, Mrs Stern, Mr D’Arcy (Waverley Councillor), the Clerk.

1. Planning

- Members discussed the following planning applications:
 - [WA/2020/0606](#) - Blunden Court, Bramley
Application under Regulation 3 for installation of a flue.
 - [WA/2020/0640](#) – 20 Chestnut Way, Bramley, GU5 0JB
Erection of extensions and associated works.
 - [WA/2020/0656](#) – 22 High Street, Bramley, GU5 0HB
Certificate of Lawfulness under Section 191 for use of original residential unit as 2 residential units since 2014.
- Click on the above links to view the details of each application and the Parish Council’s comments.

2. Update on volunteer community support scheme

- Mr Hughes reported that only 3 requests for assistance from Bramley residents were received over the last week.
- Members agreed that the scheme should continue for the time being, as the burden on the Council is now minimal.
- Mr Hughes will hand the co-ordination of the scheme back to the Clerk.

3. Status of BPC staff and facilities

- Clerk confirmed that all staff remain healthy and facilities are secure.

4. Police report

- The Clerk circulated a report from the Community Policing team detailing crimes of public interest over the last 2 months.
- Speed enforcement checks have been carried out on the A281 and a number of speeding tickets have been issued. The Clerk was asked to request continued speed checks on the main road as there are many drivers speeding while the roads are quiet.

5. Remote Parish Council meetings

- The Clerk reported that the internal audit of the Parish Council accounts will be taking place in early June. Once this is completed, the Parish Council is required to approve the accounts at a formal meeting. The deadline for submitting the statutory report to the external auditor has been changed from 30th June to 31st August 2020.
- The Clerk asked Members if they would like a formal meeting to take place remotely during June to approve the accounts.
- Members agreed to postpone the discussion on the accounts until such a time that a meeting can take place in person. If this cannot be done within the next few months, a remote Parish Council meeting will be scheduled in August.

6. AOB

- The Clerk reported that she has received a request from a Bramley resident if she can still apply to fill the vacancy on the Parish Council. Members agreed this would be welcome. The Clerk will send her an application form. This will mean that there will be 2 applicants to consider at the next Parish Council meeting that takes place in person.
- Members agreed that future conference calls should take place fortnightly rather than weekly. The next conference call will take place at 5:00pm on 28th May.