

Bramley Parish Council conference call – 25 June 2020

Participants: Mr Seaborne, Mr Molineux, Mr Coleman, Mr Hughes, Mr Byham, Mr Stern, Mrs Stern, Mr D’Arcy (Waverley Councillor), the Clerk.

1. Planning

- Members discussed the following planning applications:
 - [WA/2020/0883](#) - The Lodge, Unsted Park, Munstead Heath Road, Godalming, GU8 4AR
Certificate of Lawfulness under Section 192 for alterations to roof and elevations.
 - [WA/2020/0914](#) – The Ranch House, Primrose Way, Bramley, GU5 0BZ
Certificate of Lawfulness under Section 192 for single storey rear extension and new porch.
 - [AG/2020/0008](#) – Gate Street Farm, Gate Street, Bramley
General Permitted Development Order 2015, Schedule 2 Part 6; Application for prior notification for an agricultural storage building.
 - CA/2020/0077 – 2 East Manor Cottages, High Street, Bramley, GU5 0HR
Bramley Conservation Area removal of trees.
- Click on the above links to view the details of each application and the Parish Council’s comments.

2. Update on volunteer community support scheme

- The Clerk reported that 2 residents of Bramley have been assisted by volunteers within the last 2 weeks.
- Members agreed to keep the support network going in case there is a second wave of Coronavirus.

3. Status of BPC staff and facilities

- Clerk confirmed that all staff remain healthy and facilities are secure.
- Government guidelines have relaxed slightly meaning that the play area at Eastwood Road can be reopened from 4th July. The Clerk will work with Mr Coleman and Mr Stern to carry out a risk assessment of the play area and arrange for the grass to be cut. The Clerk was asked to announce the reopening in Bramley Update.

4. Possible reopening of Village Hall

- Due to the relaxation of Government guidelines, it will be possible to reopen Bramley Village Hall to smaller groups from 4th July. The Clerk has carried out a risk assessment with Mr Coleman, Mr Stern and Mr Lordan and the appropriate signage and special conditions have been agreed. The Clerk will display the signage and ensure sufficient hand sanitiser, etc is available for any hirers. This was agreed by Members. The Clerk was asked to announce the reopening in Bramley Update.

5. Parish Council meetings

- The Clerk reported that a formal meeting of the Parish Council needs to take place prior to the end of August in order to approve the accounts for the 2019/20 financial year. Members agreed that this meeting should take place on Thursday 16th July. If face-to-face meetings are permitted according to Government regulations, the meeting will take place in Bramley Village Hall. If not, the meeting will take place remotely via Zoom. The Clerk will check guidance from SALC and report back to Members. The meeting should be announced in Bramley Update.

6. Annual CIL bid round

- The Clerk circulated an email from Waverley Borough Council advising that the annual bid cycle for CIL funding is open until 18th September. Members agreed that the list in the draft Neighbourhood Plan is still current. Any major projects (e.g. new Pavilion building) would not be

appropriate for Parish CIL funding. The Clerk was asked to check if the conversion of the Stone Barn to office space would be eligible for CIL funding.

- Mr Stern asked if there was any news from Waverley Planning Policy on the status of the Bramley Neighbourhood Plan. The Clerk confirmed that there was no news but she will follow this up with Alice Knowles.

7. AOB

- Mr Hughes circulated a proposal for new signage to be erected on the Downs Link to direct people to the village centre. Proposal was agreed by Members. The Clerk was asked to obtain costings.
- It was reported that a Barton Road resident accidentally drove into the fencing at the end of the Barton Road spur. The Clerk was asked to contact the resident to find out if he intends to repair the fence or to obtain his insurance details if the Parish Council needs to carry out repairs.
- Mr Seaborne reported that the planning application for the oil well in Dunsfold is to be considered by Surrey County Council on 26th June.
- The Clerk reported that she has submitted an application to the Waverley Discretionary Grant fund. Mr Seaborne noted that the Grafham Room and Birtley Tennis Club have received grants from this fund. Waverley is yet to respond to the Parish Council application.
- Mr D'Arcy asked the Clerk to send him the draft Neighbourhood Plan. The Clerk will send him the link to the documents on the Parish Council website.
- Mr Seaborne reported that the Head of Housing Delivery and Communities at Waverley has emailed details of a Covid Support Fund that is being established in partnership with Citizens Advice Waverley and the Rotary Club. The fund is to assist residents facing hardship as a direct result of the Coronavirus pandemic. The money for this fund would come entirely from voluntary donations made by individuals and businesses. Waverley is seeking details from parish councils on any local offer that may be established. The Clerk was asked to respond with details of the Smiths charity fund. She should point out that the Citizens Advice service are already aware of the Smiths fund in Bramley and have referred cases to us from time to time.