

Bramley Parish Council conference call – 16th April 2020

Participants: Mr Seaborne, Mr Leung, Mr Molineux, Mr Coleman, Mr Hughes, Mr Byham, Mr Stern, Mrs Stern, Mr D’Arcy, the Clerk.

1. Planning

- Members discussed the following planning applications:
 - [WA/2020/0424](#) – Red Stream Cottage, Birtley Road, Bramley, GU5 0LE
Erection of extensions and alterations.
 - [WA/2020/0456](#) – The Old Post Office, Rushett Common, Bramley, GU5 0LG
Erection of single storey extension.
 - [WA/2020/0457](#) – The Old Post Office, Rushett Common, Bramley, GU5 0LG
Listed Building consent for erection of single storey extension.
 - [WA/2020/0448](#) – St Catherine’s School, Station Road, Bramley, GU5 0DF
Relocation of 6 storage containers and installation of 3 new storage containers together with associated hardstanding and fencing.
 - [WA/2020/0447](#) – St Catherine’s School, Station Road, Bramley, GU5 0DF
Erection of single storey extension; construction of 2 substations following relevant demolition of 2 existing unlisted outbuildings within a conservation area.
 - [WA/2020/0473](#) – Westering, Barton Road, Bramley, GU5 0EA
Erection of extensions and alterations to roof.

Click on the above links for details of each application and to view the Parish Council’s comments.

2. Update on volunteer community support scheme

- Mrs Stern confirmed that she can continue to co-ordinate the support for the next week. Mr Coleman will take over co-ordination for the week of 27th April. Mr Hughes will take over co-ordination for the week of 4th May.

3. Update on requirements for Parish Council meetings

- Clerk confirmed that the requirement to hold an annual meeting in May has been lifted. Current Chairman, Vice-Chairman and Committee Chairmen will continue in their roles until formal meetings resume.
- Members agreed to hold off organising a formal meeting (to be held remotely) until such a time that it is required (e.g. to approve accounts). Clerk confirmed that the internal audit of the accounts for 2019/2020 will be carried out remotely on 2nd June.

4. Status of BPC staff

- Clerk confirmed that all staff remain healthy.

5. AOB

- Clerk is planning to purchase new (pollinator-friendly) plants for the groundsman to plant in the beds in front of Bramley Library.
- Clerk confirmed that she will forward the 2019-2020 accounts to Members in the coming days, showing the Council’s financial position against budget for the year. This will be put on the agenda for the conference call on 23rd April.
- Clerk was asked to prepare details of lost revenue to date due to current pandemic, as well as an outline of potential future revenue losses, for discussion next week.
- Regular matters discussed at monthly Parish Council meetings (e.g. police report, etc) to be included on conference call agendas moving forwards (one item per week).